

JEREMY L COVINGTON

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PROFILE

A creative, hardworking, energetic and resourceful individual with years of experience in assisting directors or producers in all stages of production processes; with vast knowledge of editing, shooting, archiving and transmitting of audio and video output; intermediate experience in screenwriting; with excellent organizational and interpersonal skills. Over my career I have become an exceptional communicator with a track record for success in interface and interacting with all levels of management. Overall, I would like to make a commitment with a top-notch organization that offers opportunities for internal growth.

EXPERIENCE

Multimedia Producer/Audiovisual Production Specialist

Royal Frequency - Deerfield Beach,FL

January 2014 to Present

- Install, operate, and adjust electronic equipment used in recording, editing and transmission of images and sounds
- Compress, digitize, replicate, and store audio video data
- Analyze and solve media system problems
- Mix and regulate sound inputs matching with the images
- Clean and maintain audio and video equipment
- Upgrade and maintain inventories of sound and video equipment
- Worked closely with producers, directors and production team.
- Liaison between writers and artists in co-coordinating and communicating production resources and facility arrangements
- Produced budgets, monitored costs and control expenses
- Ensured continuity, both on location and in the studio
- Set up green screens, installed and tested wiring systems
- Tested equipment and fixed malfunctions before meetings and presentations
- Ensured adequate lightning for recording visuals and sounds
- Prepared presentations on use of equipment
- Created graphs, tables, and charts for presentations
- Record sounds in-studio and on locations to obtain necessary tracks.

TEAM LEAD - Logistics Processor

Nordstrom - Boca Raton, FL October 2006 to Present

- Executes a plan to ensure associates are compliant with established sales, safety and security practices and procedures in conjunctions with local, state and federal regulations
- Submits schedule to Manager for approval
- Participated in ongoing development conversations

- Notified Managers of all associate relations issues as well as all issues that have the potential to impact the department and/or store
- Working as part of a team to improve warehouse performance and inventory accuracy of the site
- Identified process improvement opportunities within one's area of responsibility; developing and implementing effective solutions
- Develop and communicate monthly performance reports
- Manage KPI: Review KPIs for the respective planning region and work with individual planners to drive budgetary objectives
- Converting transactional data within the Warehouse Management System to information that can be used for process and productivity improvements
- Manage overall inventory control

Education

Bachelor of Science in Audio Production

Full Sail University - Winter Park, FL

November 2016 to November 2019

Diploma

Reading High School - Reading, PA

September 1999 to June 2003

Skills

- Good verbal communication
- Imaginative and artistic
- Detail-oriented
- Good team player, an Collaborator
- Microsoft Office 360
- MacOS
- Windows
- Linux
- ProTools 12
- Logic Pro X
- Recording, Editing, Mixing, Mastering Dialogue and Audio
- Ability to compose and produce works of music
- Finale Cut Pro X
- Video Editing
- Lutz, Zoom H5

- Color Grading, Transitions, and Syncing Audio
- Knowledge of media production, electric circuit boards, chips, processors, and computer hardware and software

Languages

- English - Expert

Links

<https://www.linkedin.com/in/jeremy-covington-evonoize>

Certifications and Licenses

Technical support fundamentals

April 2022 to Present

The Bits and Bytes of Computer Networking

May 2022 to Present

Operating Systems and you: Becoming a Power user

July 2022 to Present

System Administration and IT Infrastructure Services

August 2022 to Present

Assessments

Social media — Familiar

June 2022

Knowledge of social media techniques and analytics interpretation Full results: [Familiar](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.